

REQUEST FOR TUITION ASSISTANCE - ARMY CONTINUING EDUCATION SYSTEM

For use of this form, see AR 621-5; the proponent agency is DCSPER

CONTROL NUMBER
LEAVE BLANK

DATA REQUIRED BY THE PRIVACY ACT OF 1974

AUTHORITY Title 10 USC 2007; Title 10 USC 2005

PRINCIPAL PURPOSE(S) Used to show courses for which the service member is receiving tuition assistance from the Army. Service members who, due to reasons within their control, fail to complete a course for which they are receiving tuition assistance must reimburse the Army an amount equal to the tuition assistance received.

ROUTINE USES
Used as a record of courses in progress for which the service member is receiving tuition assistance.
Used as a means by which the Army can recoup monies for courses which the service member has failed to complete for reasons within his or her control.

DISCLOSURE Disclosure of information is mandatory. DA Form 2171 is the only authority which can be used to recoup monies from a service member who fails to complete courses for reasons within his or her control.

APPLICANT WILL COMPLETE ITEMS 1 THROUGH 10. USE TYPEWRITER, IF POSSIBLE, OTHERWISE HEAVY PEN

1. APPLICANT'S NAME (Last, First, MI) DOE, JOHN A. SGT		2. SSN 000-00-0000		3. ETS yy/mm/dd			
4. MOS 11B		5. ORGANIZATION AND LOCATION OF ASSIGNMENT Co.A, 105th Infantry, 100 Main Street, Anytown, MA 01000					
6A. NAME OF SCHOOL Anytown Community College				6B. ADDRESS OF SCHOOL (Include ZIP Code) 1 Elm Street, Anytown, MA 01002			
6C. LOCATION OF CLASS Anytown Campus				6D. PURPOSE (Formally Declared Goal) Associate Degree			
7. Course Data							
DEPARTMENT AND COURSE NUMBER A	TITLE OF COURSES B	DAYS OF WEEK C	HOURS OF MEETING D	NUMBER OF SEMESTER OR QUARTER HOURS E	CREDIT HOUR COST F	COURSE COST LESS FEES AND BOOKS G	AMOUNT PAID H
ENG-101	English Composition	1	3	3cr.	\$100	\$300	\$300
BIO-202	Biology II	1	3	3cr.	\$100	\$300	\$300
8A. COURSE BEGINS Sept. 10, 2001		8B. COURSE ENDS Dec. 15, 2001			9. COST TO GOV'T LEAVE BLANK		
10. <i>I have read the pertinent portions of AR 621-5 and I am eligible for tuition assistance. I am required to comply with policies and procedures set forth therein. I understand that tuition assistance is authorized on a course-by-course basis and any additional agreements between educational institutions and me are not binding to the Army. I authorize the institution's to forward a copy of my grade report to the ESO.</i>							
A. SIGNATURE OF APPLICANT APPLICANT SIGNATURE GOES HERE.				B. OFFICE TELEPHONE NUMBER DAY PHONE NUMBER		C. DATE DATE SIGNED	
11. Applicant's Unit Commander or Authorized Representative <i>Courses listed above have specific relevance and/or general value to the Army. Soldier has potential for continued service; is not flagged IAW AR 600-8-2; and anticipated duties will permit class attendance.</i>							
A. TYPED NAME OF APPLICANT'S UNIT COMMANDER OR AUTHORIZED REPRESENTATIVE LEAVE BLANK, THE EDUCATION OFFICE STAFF				B. SIGNATURE WILL VERIFY GUARD MEMBERSHIP W/UNIT		C. DATE	
12. Tuition Assistance in the Amount Indicated in Item 9 Above is Approved							
A. TYPED NAME OF CONTRACTING OFFICER'S REPRESENTATIVE OR EDUCATION SERVICES OFFICER LEAVE BLANK				B. SIGNATURE LEAVE BLANK		C. DATE LEAVE BLANK	
13. Fiscal							
A. CONTRACT NUMBER LEAVE BLANK				B. CHARGEABLE TO ORDER NUMBER LEAVE BLANK			
C. ACCOUNTING CLASSIFICATION LEAVE BLANK				D. INSTITUTIONS WILL MAIL INVOICES AND GRADE REPORTS TO LEAVE BLANK			